



Teignmouth Town Council
GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

TEIGNMOUTH FOLK
FESTIVAL 2023

Name of organisation making application:

Name of your project (if this is different):

Name of contact for this application

Title: Mr First Name: IAN Surname: PALMER

Position held in the organisation: FUND RAISER

Contact Address, including full postcode:

34 SEAWAY Rd
PROSTON
PAINSTON

TQ32 NZ Postcode:

Contact Telephone Number: 07900612280

Email address: IAN.PALMER@HOTMAIL.COM

About your organisation

Q2 What type of organisation are you?

Tick (ü) relevant category:

Registered Charity: () Charity Registration Number

Voluntary Organisation: (ü)

Other – Please specify:

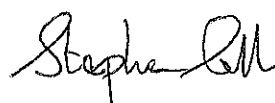
Teignmouth Folk Festival 2022

INCOME			PAYMENTS	
Teignmouth Town Council	bac	£1,500.00	Artists Bitton House	
Devon Folk pd in by Anne	Newto Abbot	£500.00	Wilsons	£1,000.00 bac
Hugh Diamond	bac	£100.00	Jim Causley	£150.00 749
tickets	dep	£30.00	New Scorpion band	£1,000.00 752
tickets	bac	£378.00	ben campbell	£150.00 749
tickets	dep	£238.00	Martyn Wyndham-Read & his Diaban	£600.00 750
band paymt		£200.00	Artist Accommodation	
band paymt		£200.00	Anne	£338.00 bac
cash to pay hired help		£300.00	Brunswick House	£145.00 751
collection		£1,081.15	Artists Cellidh	
advertising	bac	£840.00	Fox Amongst the Chickens	£500.00 749
	dep	£402.00	Artists Triangle	
	cash *	£300.00	Mothers Ruine	£200.00 cash
*cash used to pay hired help			Queen Annes Revenge	£200.00 cash
			Pipe Band	£450.00 bac
			float	£80.00 749
			VENUES	
			Bitton House	£186.00 bac
			Richard Newton Hall (Alan)	£125.00 bac
			Triangle	
			chairs tables gazebos	£304.18 bac
			hired help	£600.00 cash
			ADVERTISING & PRINTING	
			Foklife	£21.00 748
			whats a foot	£30.00 748
			Wottons programmes	£800.00 bac
			transfer acc 1 to acc2	£80.00 bac
			INSURANCE	
			EFDS	£84.00 bac
			TEMP EVENTS NOTICE	
			Richard Newton Hall	£21.00 bac
			Tens paid 2020	£42.00 bac
			PERFORMING RIGHTS	
				£59.63 bac
			OTHER EXPENSES	
			Burgess Signs (anne)	£226.00 bac
			Iain	£348.60 bac
			Fuel.	£37.91
			Lidle wine	£40.61
			Mini heaven.	£70.00. Pasties
			Bookers.	£160.34.
			Teign brewery.	£70.76
			Martyn badges etc	£50.00 chq
			Total Payments	£7,790.41
Total Income		£6,069.15		
Total Payments		<u>-£7,790</u>		
Loss on Year		-£1,721.26		

signed Treasurer



Signed Chairperson



date

Q3 When was your organisation established?
..... 2000

Q4 Briefly describe the purpose of your organisation.
Describe the usual activities/services you provide.
If you are a new organisation, describe the services/activities you plan to provide.

..... Live music, dancing, morris sides
entertainment around the town

Q5 If you are a subsidiary of a larger organisation, please state which one;

..... No

Q6 Does your organisation have an agreed constitution or Memorandum of Association?

Please state which and attach a copy:

..... YES

Q7 Previous Applications

If you have applied for and received funding from Teignmouth Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

..... For last 6 years
to book pipe & drum band
bands to play in the town square

Details of the project or activities you are planning

Q8 Describe the projects/activities you plan to use this grant for.

Try to be specific about what you will do and how you will do it.

..... Live bands, pipe & drum band, shanty singer
around the town

Please state how you have identified this need and how the project will benefit the people of Teignmouth, together with the estimated time span.

..... over a weekend all entertainment
is free. we increase footfall for
the businesses & promote the town.

Q9 What criteria will you use to measure the success of the project and how many people from the Town do you expect to benefit for the project/activity?

increase footfall x large crowds

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i) What kind of insurance does your organisation have?

Public liability + all performers have own insurance

ii) Do the leaders have the relevant qualifications and/or experience?

Yes

iii) What policies does your organisation have in place (i.e. Health and Safety, Safeguarding, etc.)?

Health & Safety officer

Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £500 + £400 and provide a detailed breakdown as to how you have reached this figure.

£500 cash to pay ~~£~~ towards the performers x pipe band

£400 in kind 1/2 gazebos, tables, chairs printing

Tell us how much money the project will cost in total: £8,000 approx

How much money has been raised towards this sum: £3,500

Please list the amounts and sources of funds that you expect to receive for other funding sources.

~~Devon & Cornwall Association~~ ^{through} ~~the~~ ^{to} ~~street~~ ^{to} ~~collections~~ ^{£1,000 approx} x any sponsors

Q12 Any other information which you consider to be relevant to your application.

Last years accounts enclosed.

TEIGNMOUTH FOLK FESTIVAL.

RULES & CONSTITUTION.

24th February 2000.

1. AIMS OF TEIGNMOUTH FOLK FESTIVAL (TFF).

To promote the image of Folk Music and Traditional Dance in Teignmouth for the enjoyment of both residents and visitors. To encourage more people to take part in Folk Music and Traditional Dance. To bring new visitors to the town.

2. AREA OF OPERATION.

The area of operation will be within the postcode area of TQ14.

3. OFFICERS AND THEIR ROLES.

The committee will consist of the following:- a.

Chairman

b. Secretary

c. Treasurer

d. A minimum of 3 Members with no specific responsibility.

CHAIRMAN.

The Chairman will be elected at the Annual General Meeting. The Chairman will chair every meeting and will oversee the Teignmouth Folk Festival (TFF), and will have the casting vote.

SECRETARY.

To be elected at the AGM. The Secretary will deal with all correspondence and will attend all TFF meetings.

TREASURER.

To be elected at the AGM. The Treasurer will deal with all TFF's transactions and these will be reported to TFF.

Accounts reported to the AGM will have been independently reviewed by a person considered suitable by the Committee. The financial year end will be 30th September.

All monies are to be held by the Treasurer, who will operate a Bank account where cheques are to be signed by any two of officers.

MEMBERS WITH NON-SPECIFIC RESPONSIBILITY.

Elected at the AGM, there will be a minimum of 3 people. Members may be co-opted during the year, but co-opted members will have no right of vote.

These Members will perform roles as may be mutually agreed from time to time. Their principle role will be to advise and support TFF.

4. MEMBERSHIP QUALIFICATIONS.

Any member of the general public with an interest in Folk Music and Dance. The Committee reserves the right to exclude any individual.

5. AMENDMENTS TO THE RULES.

The AGM shall be used to modify, change or create rules.

A vote will be taken, a simple majority being sufficient.

The Committee is empowered to change or modify current rules during the year if circumstances dictate. Such actions will require confirmation at the next AGM. An Extraordinary General Meeting shall also have such powers.

6. ANNUAL GENERAL MEETING.

The AGM will be held once a year on a date agreed at the previous AGM.

Notice of 14 days, together with an agenda will be given to Members prior to the meeting.

The results of votes will be binding.

All Officers of TFF will be subject to re-election each as prescribed by the constitution.

7. CESSATION.

In the event of the winding-up or dissolution of TFF, any remaining assets, after all liabilities have been discharged, shall not be paid or transferred to any member or members of TFF, but shall be transferred to a charitable organization whose objects are similar to those of TFF and whose rules preclude the distribution of income or assets among its members.

Amendments.

1. At AGM on 18th November 2003. Change to wording of Cessation, Paragraph 7.
2. At AGM held 9th November 2007. Constitution Para. 3 re Chairman: at present reads "...oversee all the act...". It was agreed that the wording be amended to "...oversee the Teignmouth Folk Festival...".

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: TREASURER

Title MR First Name: ALAN Surname: BROWN

Contact address:

7, MAYFLOWER CLOSE
DAWLISH

Postcode: EX7 0BR

Telephone: 01626 863016

Signed: A E Brown Date: 31/3/2023

Q16 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and not be the same person who has signed in Q15

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

* Signed: A E Brown Date: 31/3/2023

I agree that by completing and submitting this Grant Application Form, that the Council may process my personal information for providing information and corresponding with me but will not otherwise share that data. Specifically, I agree that the Council can keep the contact information data I have provided within the Form for the purposes of this Grant Application. Should the organisation be successful in securing a Grant this information may be kept for a period of 6 months. If however the Application is unsuccessful I would expect the Form to be destroyed as soon as the decision making process has been completed and the organisation has been advised to that effect.

I am aware that I can request that my personal information be destroyed at my request, but I accept that this may impact the communication the Council would be able to have with the organisation.

* Signed: [Signature] Date: 31/3/2023

Please return your completed application form to:

Q 13 Please give us your bank or building society account details

You can only apply for a grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: TEIGNMOUTH FOLK FESTIVAL

Sort code: 30-96-06

Account number: 02546648

Bank/Building Society name: LLOYDS BANK LTD

Bank/Building Society address: NEWTON ABBOT BRANCH
PO BOX 1000
BKI 1LT

Who are the signatories and what position do they hold in your organisation?

- 1 Name ANNE M. GILL Position SECRETARY
- 2 Name MARTYN HILLSTEAD Position PUBLICITY
- 3 Name ALAN CHARLES BROWN Position TREASURER

Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. You need to include these documents with this application.

Q15 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. (This must not be the main contact name in Q1).

I confirm, on behalf of Teignmouth Folk Festival (insert name of organisation):